



The Cabinet Forward Plan - November 2024 to February 2025
For the period 1 OCTOBER 2024 to 31 JANUARY 2025
(Publication date – 21 OCTOBER 2024)

Explanatory Note:

This Forward Plan contains future items to be considered by the Cabinet and Council. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

Definition of Key Decisions

Key decisions are defined in Dorset Council's Constitution as decisions of the Cabinet which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - £500k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

Cabinet Members and Portfolios 2024/25

Nick Ireland	Leader and Cabinet Member for Climate, Performance and Safeguarding
Richard Biggs	Deputy Leader and Cabinet Member for Property & Assets and Economic Growth
Jon Andrews	Place Services
Shane Bartlett	Planning and Emergency Planning
Simon Clifford	Finance & Capital Strategy
Ryan Holloway	Corporate Development and Transformation
Ryan Hope	Customer, Culture and Community Engagement
Steve Robinson	Adult Social Care
Clare Sutton	Children's Services, Education & Skills
Gill Taylor	Health and Housing.

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
November					
<p>Quarter 2 Financial Monitoring Report 2024/25</p> <p>Key Decision - Yes Public Access - Open</p> <p>To consider the Quarter 2 Financial Monitoring Report 2024/25</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>		<p>Cabinet Member for Finance & Capital Strategy</p>	<p><i>Sean Cremer, Corporate Director for Finance and Commercial</i> <i>sean.cremer@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p>Medium Term Financial Plan (MTFP) and budget strategy - update</p> <p>Key Decision - Yes Public Access - Open</p> <p>To receive a budget update for 2025/26.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>		<p>Cabinet Member for Finance & Capital Strategy</p>	<p><i>Sean Cremer, Corporate Director for Finance and Commercial</i> <i>sean.cremer@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p>Private Sector Housing Assistance Policy</p> <p>Key Decision - Yes Public Access - Open</p> <p>This policy set out the discretionary and mandatory financial assistance Dorset Council offer to eligible residents to improv or adapt their property in</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>	<p>People and Health Overview Committee 29 Oct 2024</p>	<p>Cabinet Member for Health and Housing</p>	<p><i>Richard Conway, Service Manager for Housing Standards</i> <i>richard.conway@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Adults (Jonathan Price)</i></p>

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<p>the DORSET Council area. The Council are required by the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 to agree and publish a policy for any housing assistance it wishes to offer.</p>					
<p>Designing out severe hardship and improving social mobility in Dorset</p> <p>Key Decision - Yes Public Access - Open</p> <p>To establish a cross-directorate and multi-agency taskforce with the purpose of improving social mobility, reducing poverty, and ensuring cohesive responses across the Council and with wider partners.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>	<p>Health and Wellbeing Board 26 Jun 2024</p>	<p>Cabinet Member for Children's Services, Education and Skills</p>	<p><i>Alice Deacon, Corporate Director for Commissioning and Partnerships</i> <i>alice.deacon@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Children</i></p>
<p>Draft Contaminated Land Strategy</p> <p>Key Decision - Yes Public Access - Open</p> <p>Draft Contaminated Land Strategy and report of consultation findings on the draft strategy.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>	<p>Place and Resources Overview Committee 12 Sep 2024</p>	<p>Cabinet Member for Health and Housing</p>	<p><i>Steven Horsler, Environmental Health Officer</i> <i>steven.horsler@dorsetcouncil.gov.uk, Janet Moore, Service Manager for Environmental Protection</i> <i>Janet.Moore@dorsetcouncil.gov.uk</i> <i>Executive Lead for Place Directorate (Jan Britton)</i></p>
<p>Enterprise Resource Performance System (Outline Business Case)</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>		<p>Cabinet Member for Corporate Development and</p>	<p><i>James Ailward, Head of ICT Operations</i> <i>james.ailward@dorsetcoun</i></p>

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<p>Key Decision - Yes Public Access - Open</p> <p>The current DES system which is supported by SAP will be end of life in 2027 and therefore will need to be replaced. We have been working with Socitm Advisory (external consultancy) to investigate the options available. The outline business case is to be presented to Cabinet for their approval.</p>				Transformation	<p><i>cil.gov.uk</i> <i>Executive Director, Place</i></p>
<p>Dorset SACRE Common Agreed Syllabus</p> <p>Key Decision - Yes Public Access - Open</p> <p>To consider a report on the Dorset SACRE agreed syllabus.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>	<p>People and Health Overview Committee 29 Oct 2024</p>	<p>Cabinet Member for Children's Services, Education and Skills</p>	<p><i>Amanda Davis, Corporate Director for Education and Learning</i> <i>amanda.davis@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Children</i></p>
<p>Future of Wareham Pedestrian Level Crossing</p> <p>Key Decision - Yes Public Access - Open</p> <p>The report considered a letter and report issued by Network Rail and will present to Cabinet recommendations on a long-term solution to provide a safe, permanent, sustainable form of step free pedestrian access</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>		<p>Cabinet Member for Place Services</p>	<p><i>Jack Wiltshire, Head of Highways</i> <i>jack.wiltshire@dorsetcouncil.gov.uk</i> <i>Executive Lead for Place Directorate (Jan Britton)</i></p>

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connecting Northport to Wareham Town Centre.					
<p>Weymouth Harbour - Future Development and Open Port Duty Report</p> <p>Key Decision - No Public Access - Open</p> <p>This report provides an update on the progress of Weymouth Harbour's future development, focusing on the modification of the Harbour's Open Port Duty to allow for commercial development opportunities in line with the Council's Government funding commitments. The proposal allows for a Harbour Revision Order (HRO) to restrict the current Open Port Duty, allowing the harbour to accommodate vessels of a specified size while ensuring compliance with Statutory Harbour Authority obligations.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>		<p>Cabinet Member for Place Services</p>	<p><i>Ken Buchan, Head of Environment and Wellbeing ken.buchan@dorsetcouncil.gov.uk, Ed Carter, Weymouth Harbour Master ed.carter@dorsetcouncil.gov.uk Executive Lead for Place Directorate (Jan Britton)</i></p>
<p>Dorset Council draft Transformation Plan</p> <p>Key Decision - Yes Public Access - Open</p> <p>This will provide the strategic framework for whole council transformation including target</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>		<p>Cabinet Member for Corporate Development and Transformation</p>	<p><i>Nina Coakley, Head of Change n.coakley@dorsetcouncil.gov.uk, Lisa Cotton, Corporate Director for Customer and Cultural Services lisa.cotton@dorsetcouncil.gov.uk Executive Director,</i></p>

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
operating model, governance farmwork, high-level transformation roadmap and success measures for 2025-29.					<i>Corporate Development - Section 151 Officer (Aidan Dunn)</i>
<p>Our Future Council draft business case</p> <p>Key Decision - Yes Public Access - Open</p> <p>This paper will provide the case for change and the baseline along with the high-level opportunities from OFC and will determine potential value for money. It will set out the approximate investment required and benefits appraisal with decision to proceed to full business case and to mobilise transformation programmes to identify and implement the deliverables.</p>	Decision Maker Cabinet	Decision Date 19 Nov 2024		Cabinet Member for Corporate Development and Transformation	<p><i>Steven Ford, Corporate Director for Strategy, Performance and Sustainability</i> <i>steven.ford@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p>Operation of Fairfield Market, Dorchester</p> <p>Key Decision - No Public Access - Open</p> <p>This report seeks authority for officers to negotiate and enter into a suitable operating agreement with the Town Council and refresh the Dorchester Markets Joint Informal Panel terms of reference.</p>	Decision Maker Cabinet	Decision Date 19 Nov 2024		Cabinet Member for Health and Housing	<p><i>Graham Duggan, Head of Community & Public Protection</i> <i>graham.duggan@dorsetcouncil.gov.uk</i> <i>Executive Lead for Place Directorate (Jan Britton)</i></p>

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<p>Nitrogen Reduction in Poole Harbour SPD - Outstanding mitigation liability</p> <p>Key Decision - Yes Public Access - Open</p> <p>Proposal for securing mitigation to address the liability associated with the withdrawal Nitrogen Reduction in Poole Harbour SPD.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>		<p>Cabinet Member for Planning and Emergency Planning</p>	<p><i>Mike Garrity, Head of Planning mike.garrity@dorsetcouncil.gov.uk, Terry Sneller, Strategic Planning Manager terry.sneller@dorsetcouncil.gov.uk Executive Lead for Place Directorate (Jan Britton)</i></p>
<p>Coastal Transition Accelerator Programme Project Outline Business Case</p> <p>Key Decision - Yes Public Access - Open</p> <p>The Coastal Transition Accelerator Programme is a £3m DEFRA fully funded project. It intends to help the communities of North Swanage and Charmouth to better adapt to a changing, eroding coastline. The Environment Agency is supportive of the project and business.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>		<p>Cabinet Member for Place Services</p>	<p><i>Matthew Penny, Service Manager - Flood & Coastal Erosion matthew.penny@dorsetcouncil.gov.uk Executive Lead for Place Directorate (Jan Britton)</i></p>
<p>Dorset Innovation Park Management Options</p> <p>Key Decision - Yes Public Access - Fully exempt</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 19 Nov 2024</p>		<p>Deputy Leader and Cabinet Member for Property & Assets and Economic Growth</p>	<p><i>Nick Webster, Head of Growth and Economic Regeneration nicholas.webster@dorsetcouncil.gov.uk Executive Lead for Place</i></p>

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<p>The council defines a key decision, in terms of procurement activity, as those with a financial consequence of £500k or more. This report will provide notice of the planned / known procurement activities that Cabinet will need to make a key decision on.</p>					<p><i>Directorate (Jan Britton)</i></p>
<p>Draft Council Plan 2024-2029</p> <p>Key Decision - Yes Public Access - Open</p> <p>A draft of the new Council Plan for discussion and approval, setting out the council's strategic priorities for the next 5 years.</p>	<p>Decision Maker Dorset Council</p>	<p>Decision Date 5 Dec 2024</p>	<p>Joint Overview Committee Cabinet 29 Oct 2024 19 Nov 2024</p>	<p>Leader and Cabinet Member for Climate, Performance and Safeguarding</p>	<p><i>Jennifer Lowis, Head of Strategic Communications and Engagement</i> <i>jennifer.lowis@dorsetcouncil.gov.uk</i> <i>Chief Executive (Matt Prosser)</i></p>
<p>December</p>					

<p>Independent Reviewing Officer's Annual Report</p> <p>Key Decision - Yes Public Access - Open</p> <p>To consider the Independent Reviewing Officer's Annual Report.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 17 Dec 2024</p>		<p>Cabinet Member for Children's Services, Education and Skills</p>	<p><i>Sanita Khattra-Hall, Corporate Director of Quality Assurance and Safeguarding Partnership</i> <i>sanita.khattra-hall@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Children</i></p>
<p>Annual Local Authority Designated Officer Report</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 17 Dec 2024</p>		<p>Cabinet Member for Children's Services, Education and Skills</p>	<p><i>Sanita Khattra-Hall, Corporate Director of Quality Assurance and</i></p>

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<p>Key Decision - Yes Public Access - Open</p> <p>To consider the Annual LADO Report.</p>					<p><i>Safeguarding Partnership</i> <i>sanita.khattra-hall@dorsetcouncil.gov.uk</i> <i>Executive Director, People - Children</i></p>
<p>Alderholt Neighbourhood Plan 2022-2023</p> <p>Key Decision - Yes Public Access - Open</p> <p>Report relating to the 'making' (adoption) of the Alderholt Neighbourhood Plan following examination and pending a successful outcome in the referendum.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 17 Dec 2024</p>		<p>Cabinet Member for Planning and Emergency Planning</p>	<p><i>Ed Gerry, Community Planning Manager</i> <i>ed.gerry@dorsetcouncil.gov.uk</i> <i>Executive Lead for Place Directorate (Jan Britton)</i></p>
<p>January 2025</p>					
<p>Quarter 3 Financial Monitoring 2024/25</p> <p>Key Decision - No Public Access - Open</p> <p>To consider the Quarter 3 financial Monitoring Report 2024/25</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 28 Jan 2025</p>		<p>Cabinet Member for Finance & Capital Strategy</p>	<p><i>Sean Cremer, Corporate Director for Finance and Commercial</i> <i>sean.cremer@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p>Our Future Council Business Case</p> <p>Key Decision - Yes</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 28 Jan 2025</p>		<p>Cabinet Member for Corporate Development and</p>	<p><i>Steven Ford, Corporate Director for Strategy, Performance and</i></p>

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<p>Public Access - Open</p> <p>Full business case setting out case for change and vision for the future with options to deliver whole council transformation. Will set out the costs and the investment requirements in conjunction with a detailed benefits appraisal setting out the savings to be achieved.</p>				Transformation	<p><i>Sustainability steven.ford@dorsetcouncil.gov.uk, Lisa Cotton, Corporate Director for Customer and Cultural Services lisa.cotton@dorsetcouncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p>Dorset Council Transformation Plan</p> <p>Key Decision - Yes Public Access - Open</p> <p>Final transformation plan more fully formed to support the delivery programme for OFC and provide detail on wider service transformation plans. It will set out the strategic framework for transformation for 2025-29 including the target operating model, governance framework including benefit management approach, transformation priorities and roadmap, baseline success measures, alignment to council plan and MTFP/financial strategy, and alignment cross council with partner transformation e.g. integrated care board.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 28 Jan 2025</p>		<p>Cabinet Member for Corporate Development and Transformation</p>	<p><i>Nina Coakley, Head of Change n.coakley@dorsetcouncil.gov.uk, Lisa Cotton, Corporate Director for Customer and Cultural Services lisa.cotton@dorsetcouncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>

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<p>Budget strategy and medium-term financial plan (MTFP)</p> <p>Key Decision - Yes Public Access - Open</p> <p>To consider a report and recommendation of the Portfolio Holder for Finance, Commercial and Capital Assets.</p>	<p>Decision Maker Dorset Council</p>	<p>Decision Date 11 Feb 2025</p>	<p>People and Health Scrutiny Committee Place and Resources Scrutiny Committee Cabinet 16 Jan 2025 17 Jan 2025 28 Jan 2025</p>	<p>Cabinet Member for Finance & Capital Strategy</p>	<p><i>Sean Cremer, Corporate Director for Finance and Commercial</i> <i>sean.cremer@dorsetcouncil.gov.uk</i> <i>Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>
<p>February</p>					
<p>Growth & Economic Regeneration Strategy</p> <p>Key Decision - Yes Public Access - Open</p> <p>To consider and agree a refresh of the Council's strategy for economic growth. This will encompass the functions to be taken over by the Council from Dorset Local Enterprise Partnership in accordance with devolution and promote the needs and actions required to drive forward the economy in the Dorset Council area.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 25 Feb 2025</p>	<p>Place and Resources Overview Committee Place and Resources Overview Committee 21 Nov 2024 30 Jan 2025</p>	<p>Deputy Leader and Cabinet Member for Property & Assets and Economic Growth</p>	<p><i>Jon Bird, Service Manager for Growth and Economic Regeneration</i> <i>jon.bird@dorsetcouncil.gov.uk</i>, <i>Nick Webster, Head of Growth and Economic Regeneration</i> <i>nicholas.webster@dorsetcouncil.gov.uk</i> <i>Executive Lead for Place Directorate (Jan Britton)</i></p>
<p>March</p>					

Subject / Decision	Decision Maker	Date the Decision is Due	Other Committee(s) consulted and Date of meeting(s)	Portfolio Holder	Officer Contact
<p>Update of Carbon Reduction Targets</p> <p>Key Decision - Yes Public Access - Open</p> <p>Paper to revise and bring forward the carbon reduction targets set out in the Council's Natural Environment, Climate and Ecology Strategy.</p>	<p>Decision Maker Cabinet</p>	<p>Decision Date 25 Mar 2025</p>	<p>Place and Resources Overview Committee 30 Jan 2025</p>	<p>Leader and Cabinet Member for Climate, Performance and Safeguarding</p>	<p><i>Antony Littlechild, Sustainability Team Manager antony.littlechild@dorsetcouncil.gov.uk Executive Director, Corporate Development - Section 151 Officer (Aidan Dunn)</i></p>

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.